IFFLEY FIELDS RESIDENTS' ASSOCIATION (IFRA) CONSTITUTION AND RULES

IFRA would like to broaden its participation. IFRA reflects Iffley Fields as a tolerant community of people from diverse backgrounds of different countries, cultures, colours, religions, genders, ages, classes and interests. IFRA recognises that in order to best represent the interests of the community to external participants, including elected representatives, and to broaden participation our interactions should be free of discrimination and our behaviour must be courteous, respectful and non-discriminatory. IFRA also recognises the value of informed debate, which may at times include vigorous debate, which these rules do not seek to stifle.

1. **NAME** The Association which shall be non-political and non-sectarian in policy, shall be named the Iffley Fields Residents' Association ("the Association")

2. **OBJECTS** The objects of the Association are as follows:
The objects of IFRA are

1 to promote the conservation, protection and improvement of the natural environment in and around the East Oxford area, including (but not limited to): the river and nature reserves

2 to preserve and promote the public amenities in Iffley Fields that benefit residents of East Oxford, namely safe access to the river, the Children's Playground and the Meadow Lane Recreation Ground by raising funds for improvements to community assets as listed above in association with the local authorities,

3 The promotion of civic responsibility and building community capacity by:

- Bringing people together to work towards improving public assets and amenities
- The promotion of volunteering in the community

3. **MEMBERSHIP** Membership shall be open to all residents of Iffley Fields. Members are defined as any adults permanently residing in Iffley Fields over the age of 18. The area of Iffley Fields is defined by the following streets:

Argyle Street Danbeny Road Greyfriars Court Stratford Street

Bedford Street	Eyot Place	Jackdaw Lane	Warwick Street
Chester Street	Fairacres Road	Parker Street	

Ceasing to be a Committee Member
Members may resign at any time in writing to the secretary.

Any member who has not been re-elected at the AGM will be deemed to have deemed to have ceased being a member.

Any member who has not attended any meetings for 6 months will be contacted by the committee, who will then decide whether that member is deemed to have resigned.

Code of Conduct for Committee Members and Breach Procedure
Members should be prepared to listen to other people, and they should be listened to. Members talking over others whose turn it is to speak may be censured by the person chairing the meeting.

Any member engaging making racist, sexist, homophobic, transphobic, hate speech or behaviours will not be tolerated and may be subject to the Breach Procedure. Racism includes anti-semitism and Islamophobia. Discriminating includes discriminating on the basis of age, class or formal education.

Any member who behaves obstructively, including frustrating the carrying out of decisions already agreed by the Committee, or who refuses to accept decisions already agreed may be subject to the Breach Procedure.

Any member who repeatedly raises their voice, shouts or whose behaviour is intimidating to others present may be subject to the Breach Procedure.

Any member engaging in offensive behaviour, or otherwise abusive or inflammatory remarks, or who repeatedly fails to behave with courteously and respect toward others, or who fails to treat all people fairly may be subject to the Breach Procedure. Anyone behaving in an offensive way, or making personal attacks, may be subject to the Breach Procedure.

Any member engaging in any of the breach behaviours towards other Committee members within or outside of formal IFRA proceedings, or who behaves in this way towards IFRA participants or members of the

community either within or outside of the course of IFRA business may be subject to the Breach Procedure.

Any member failing to disclose conflicts of interest in a transparent or timely manner, may be subject to the Breach Procedure.

Any resident, invited speaker, councillor or other person participating in IFRA business is subject to the same code of conduct.

Breach Procedure
The Officers may ask the Member may be asked not to attend one, two or all further meetings ("suspension") or to resign from the Committee if an apology is not given or the behaviour is repeated. If the Officers deem a single instance of a breach of the code of conduct sufficiently serious the Member may be suspended with immediate effect. The individual concerned shall have the right to be heard by the Officers, accompanied by a friend, before a final decision is made. The Officers will decide whether a Member suspended from the Committee is allowed to participate in subgroups during the period of suspension. The Officers will decide whether a Member can stand for appointment at future AGMs.

4. **OFFICERS** The officers of the Association shall consist of a Chair, Vice Chair, Secretary and Treasurer.

5. **COMMITTEE** The Committee shall consist of the Officers together with up to 10 further members of the Association. The Officers and Committee Members of the Association will be elected annually at the Annual General Meeting. The Officers may be nominated for re-election each year. Nominations for election as an Officer or Committee member of the Association may be submitted by the Committee or by any resident before or at the Annual General Meeting, the prior consent of the nominee having been obtained by the nominator. Nominations for an Officer must also be supported by a Seconder who must be a resident of Iffley Fields. If the number of nominations for Committee Members (not including Officers) exceeds 10, then Committee Member names will be randomly drawn by lot at the AGM. Committee Members will be elected for three years. They may stand for re-election should they be willing to accept the nomination. The Committee have the power to co-opt other residents to serve on the Committee if they deem it necessary up to the maximum of 10 members. The Committee also have the power to elect an Officer should any Officer of the Association be unable to complete his/her year of office. A cop-opted Committee Member or Officer shall

serve until the next Annual General Meeting when they must be nominated for election should they wish to continue on the Committee/as an Officer.

6. **POWERS OF THE COMMITTEE** The Committee shall be responsible for the general management of the Association. The Committee has the power to appoint sub-committees for any special projects. The subcommittee shall have executive powers only as defined by the Committee.

7. **GENERAL MEETING** The Annual General Meeting of the Association shall be held at a time and place to be fixed by the Committee. 14 days' notice, in writing, will be given. The Annual Report, Statement of Accounts and Balance Sheets shall be presented at this meeting. The election of Officers and Members of the Committee shall take place at this meeting.

8. **SPECIAL GENERAL MEETINGS** In addition to the Annual General Meeting additional Special General Meetings of the Association may be held following written request to the Secretary, of no fewer than 15 members of the Membership at any time, with at least 14 days' notice.

9. **NOTICES OF MEETINGS** Notice in writing of meetings will be given in the Association's newsletter and by placing a notice on the Association's noticeboard.

10. **NOTICES OF MOTION** Notice in writing of intended motions affecting matters of policy, with name and address of mover and seconder, must be received by the Secretary 14 days before any Annual General Meeting.

11. **QUORUM** At all Committee meetings 5 members shall form a quorum. At all General Meetings 25 members shall form a quorum.

12 ALTERATION OF RULES Alteration of these rules shall be made only at an Annual General Meeting or at a Special General Meeting. Written notice of any proposed alteration must be in the hand of the Secretary at least 14 days before the date of the meeting. Alteration shall be by voting on show of hands and a simple majority of those present at the meeting. No amendment shall be made which would have the effect of making the charity cease to be a charity at law.

13 VOLUNTARY WINDING UP OR DISSOLUTION

IFRA may be dissolved by resolution of its members at a general meeting. Subject to the payment of any debts, any remaining assets will be transferred to a charity or charities with similar objects to IFRA. The remaining assets must be applied for charitable purposes the same as or similar to those of IFRA.

Amended 28 May 2026